

2018 communication Diary Customised Student Diary Order Form

To book your student diaries for our 2018 print run, an official school order must be placed by Friday 4 August 2017.

YOUR DETAILS

School _____ School Contact _____
Address _____
Suburb _____ State _____ Postcode _____
Phone _____ Fax _____ Email _____

YOUR ORDER

Diary Quantity _____ School Purchase Order No _____ Quoted Unit Price _____ (Please attach quote to this order form)

Please note that orders for additional diaries received after artwork approval may incur added charges, so please ensure your order quantity allows for extra enrolments.

YOUR ORDER REQUIREMENTS (please fill in one order form for each diary variation)

Please use previous diary specifications with 2018 text alterations (Complete Delivery Requirements section only)

CUSTOMISED PVC COVER

PVC Colour _____ Ink Colour/s _____

SPECIAL REQUIREMENTS

YOUR DELIVERY REQUIREMENTS

PLEASE DELIVER WEEK BEGINNING*

- 27 November 2017 (Submit text/artwork by 4 August 2017)
 15 January 2018 (Submit text/artwork by 18 August 2017)
 Later delivery date _____
(Submit text/artwork by 18 August 2017)

*Please note, staff must be available to accept delivery of the order during business hours. We cannot guarantee an exact delivery time.

DELIVERY ADDRESS

Please provide a street address as we cannot deliver to PO Box addresses.

School _____
Address _____

School closes for delivery in 2017 on _____

School re-opens for delivery in 2018 on _____

EMAIL THIS ORDER FORM TO STUDYSERIES@CREATEL.COM.AU or FAX 03 9336 0900

By placing your order, you agree to the following Terms & Conditions:

1. We cannot accept purchase orders without a completed order form. 2. All completed order forms must have an attached official school purchase order. 3. Whilst we make every effort to ensure all diaries are free from error, Create! Publishing is not liable for errors resulting from inadequate school proofing or material inadequately submitted. 4. All diaries are dated material and therefore cannot be returned. 5. Defective diaries, not due to shipping damage, must be reported to Create! Publishing within 90 days of the shipping date and Create! Publishing reserves the right to repair, replace or credit any defective diaries. 6. Printing will commence upon receipt of a 30% pre-press deposit. Final invoice is to be paid within 30 days of the shipping date. 7. Quoted price is based on AUD currency and does not include freight. Standard freight charges apply. 8. If an order is cancelled, the customer will be liable for any actual costs that have been incurred in the preparation or production of the order. 9. All conversations, representations and statements not embodied in quotation or invoicing or not confirmed in writing by Create! Publishing are expressly excluded and shall not be deemed to be part of any quotation, invoice, order or contract, or to have induced the order or to have any legal effect whatsoever. 10. Create! Publishing reserves the right to vary these terms and conditions of sale without notice. The terms and conditions are to be subject to the provision of any relevant legislation, including but not limited to the Trade Practices Act 1974.



ABN 85 066 657 547